



## 2010 KRESGE ARTS IN ST. LOUIS GRANT INSTRUCTIONS

1. You may download the application forms at [www.KeepArtsHappening.org](http://www.KeepArtsHappening.org).
2. Please refer to the accompanying materials for complete guidelines and details. Required items for the grant application should be submitted in the following order:
  - Grant application
  - Letter of Intent
  - Budget summary worksheet
3. Complete the required items and submit electronically to [susan-r@KeepArtsHappening.org](mailto:susan-r@KeepArtsHappening.org)
4. **DEADLINE - All applications must be received by Wednesday, March 31, 2010. Incomplete applications will not be considered. Faxes will not be accepted.**
5. Grants will be announced in April 30, 2010.
6. If you have any questions, please contact Susan Rowe Jennings at 314.289.4004 or by emailing [susan-r@KeepArtsHappening.org](mailto:susan-r@KeepArtsHappening.org).



## 2010 GRANT APPLICATION

Grant Amt Request: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

Applicant/Organization: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

Contact Person/Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Fax: \_\_\_\_\_ Website: \_\_\_\_\_

Letter of Intent Format – Letter of Intent must be in 12 pt. font, single spaced, and one page only. Page margins must be at least one inch on all sides. Please submit your documents electronically to [susan-r@keeparthappening.org](mailto:susan-r@keeparthappening.org). Proposals will be judged on how well they meet the attached criteria, as well as in comparison with other proposals submitted.

The proposed project will also be judged against the program goals of *Kresge Arts in St. Louis*. Specifically, successful projects will include:

- Innovative and creative projects that use arts and culture as a tool to address community-wide issues
- Arts and cultural activities designed by or with (not for) residents including youth and families in St. Louis City and St. Louis County
- Reasonable and appropriate costs to execute the project
- Oversight and management responsibility in place to ensure a well designed and implemented program; and
- Authentic cross-disciplinary and agency collaboration

Budget Summary Worksheet– The applicant/organization must complete the project budget form attached.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

DEADLINE FOR SUBMISSION: March 31, 2010